

Cumberland Valley School District
6746 Carlisle Pike, Mechanicsburg, PA 17050

Withdrawal Documentation

Student Name: _____ Date of Birth: _____

CVSD School _____ Grade: _____ Age: _____

Student Number: _____ Parent Phone number: _____

New Home Address: _____

Parent E-mail: _____ Today's Date: _____

Name & Address of New School: _____

**Last day at CV: _____ *New School Start Date: _____

Parent/Guardian Signature Parent/Guardian Name (Printed)

Sibling #1: _____ School: _____

Sibling #2: _____ School: _____

Sibling #3: _____ School: _____

_____(initial) *Please note that records will not be sent until your student is fully registered at the new school and we have received a request for records. Any student under 18 years of age is under **PA compulsory attendance laws** and must be enrolled in school.

_____(initial) **You are responsible for returning all CVSD issued devices, textbooks, and borrowed library books to the school office BEFORE your student's last day at CV. If your student takes medication at school, you will need to make arrangements with the school nurse to pick up the medication.

Office Use Only: Ticket Number: _____

Sending CVSD School: _____ Transferred to School/District: _____

Date Last Attended: _____ Date Entered New School: _____

Verified By CV:

- ☐ Sending School
- ☐ Parent Phone Call
- ☐ Registration Form
- ☐ Did not Attend School
- ☐ Other _____

Verified By New School:

- ☐ Request for Records
- ☐ Parent Phone Call
- ☐ School Phone Call
- ☐ School Email
- ☐ Other _____

Notes: _____

Withdrawal Form- Grades

Student Name: _____

Grade: _____ Student Number _____

Withdrawal Date: _____

Subject	Grade to Date	Missing Materials	Teacher's Initials
Grade Level Office/Locker			
Athletic Office			
Device Returned			
Nurse			
Media Center (IMC)			
Cafeteria			
Counselor			

Parent/Guardian: I hereby grant permission to the Cumberland Valley School District to forward school records to the requesting school for the student referenced above. A student withdrawal from Cumberland Valley High School is contingent upon enrolling the student in an accredited School/Home School Program.

Parent/Guardian Printed Name: _____

Parent/Guardian Signature: _____